



Department: Missouri Courts

Division: Supreme Court

### Agency Records Disposition Schedule

Section:

Sub-Section:

**TITLE:** Attorney Enrollment - Administration

**CUTOFF:**

**DESCRIPTION:** Attorney Enrollment - Administration

**RETENTION:** Years: 3 Months: 0 Days: 0

**NOTES:**

**DISPOSITION ACTION:** Destroy

**SERIES:** 8071

**SERIES STATUS:** Approved

**APPROVAL DATE:**

3/21/1996

**TITLE:** Attorney Enrollment - Bank Records

**CUTOFF:** EOSFY

**DESCRIPTION:** Attorney Enrollment - Bank Records

**RETENTION:** Years: Months: Days:

**NOTES:**

**DISPOSITION ACTION:** Permanent

**SERIES:** 8070

**SERIES STATUS:** Approved

**APPROVAL DATE:**

3/21/1996

**TITLE:** Attorney Enrollment - Financial

**CUTOFF:**

**DESCRIPTION:** Attorney Enrollment - Financial

**RETENTION:** Years: 3 Months: 0 Days: 0

**NOTES:**

**DISPOSITION ACTION:** Destroy

**SERIES:** 8069

**SERIES STATUS:** Approved

**APPROVAL DATE:**

3/21/1996



Agency Records Disposition Schedule

Department: Missouri Courts

Section:

Division: Supreme Court

Sub-Section:

**TITLE:** Attorney enrollment - Return Receipts

**CUTOFF:** EOSFY

**DESCRIPTION:** Attorney enrollment - Return Receipts

**RETENTION:** Years: Months: Days:

**NOTES:**

**DISPOSITION ACTION:** Permanent

**SERIES:** 8068

**SERIES STATUS:** Approved

**APPROVAL DATE:**

3/21/1996

**TITLE:** Bar Exam. Administration Material

**CUTOFF:**

**DESCRIPTION:** Bar Exam. Administration Material

**RETENTION:** Years: 3 Months: 0 Days: 0

**NOTES:**

**DISPOSITION ACTION:** Destroy

**SERIES:** 8048

**SERIES STATUS:** Approved

**APPROVAL DATE:**

3/21/1996

**TITLE:** Bar Examination Stubs

**CUTOFF:**

**DESCRIPTION:** Bar Examination Stubs

**RETENTION:** Years: 3 Months: 0 Days: 0

**NOTES:**

**DISPOSITION ACTION:** Destroy

**SERIES:** 8050

**SERIES STATUS:** Approved

**APPROVAL DATE:**

3/21/1996



Agency Records Disposition Schedule

Department: Missouri Courts

Section:

Division: Supreme Court

Sub-Section:

**TITLE:** Bar Examinations Administration Material (Preparation and application material)

**CUTOFF:**

**DESCRIPTION:** Bar Examinations Administration Material (Preparation and application material)

**RETENTION:** Years: 3 Months: 0 Days: 0

**NOTES:**

**DISPOSITION ACTION:** Destroy

**SERIES:** 8042

**SERIES STATUS:** Approved

**APPROVAL DATE:**

3/21/1996

**TITLE:** Board of Law Examiners - appl. Adm.

**CUTOFF:** EOSFY

**DESCRIPTION:** Board of Law Examiners - appl. Adm.

**RETENTION:** Years: Months: Days:

**NOTES:**

**DISPOSITION ACTION:** Permanent

**SERIES:** 8063

**SERIES STATUS:** Approved

**APPROVAL DATE:**

3/21/1996

**TITLE:** Cert. Court Reporter Finance Records

**CUTOFF:**

**DESCRIPTION:** Cert. Court Reporter Finance Records

**RETENTION:** Years: 3 Months: 0 Days: 0

**NOTES:**

**DISPOSITION ACTION:** Destroy

**SERIES:** 8066

**SERIES STATUS:** Approved

**APPROVAL DATE:**

3/21/1996



Department: Missouri Courts

Division: Supreme Court

### Agency Records Disposition Schedule

Section:

Sub-Section:

**TITLE:** Cert. Court Reporter licensing Records, Files, Financial Ledgers

**CUTOFF:** EOSFY

**DESCRIPTION:** Cert. Court Reporter licensing Records, Files, Financial Ledgers

**RETENTION:** Years: Months: Days:

**NOTES:**

**DISPOSITION ACTION:** Permanent

**SERIES:** 8065

**SERIES STATUS:** Approved

**APPROVAL DATE:**

3/21/1996

**TITLE:** Circuit Bar Committees

**CUTOFF:**

**DESCRIPTION:** Circuit Bar Committees

**RETENTION:** Years: 3 Months: 0 Days: 0

**NOTES:**

**DISPOSITION ACTION:** Destroy

**SERIES:** 8045

**SERIES STATUS:** Approved

**APPROVAL DATE:**

3/21/1996

**TITLE:** Comm. on Retirement and Disciplinary of Judges and Magistrates

**CUTOFF:** EOSFY

**DESCRIPTION:** Comm. on Retirement and Disciplinary of Judges and Magistrates

**RETENTION:** Years: Months: Days:

**NOTES:**

**DISPOSITION ACTION:** Permanent

**SERIES:** 8054

**SERIES STATUS:** Approved

**APPROVAL DATE:**

3/21/1996



Department: Missouri Courts

Division: Supreme Court

### Agency Records Disposition Schedule

Section:

Sub-Section:

**TITLE:** Court Minute and Record Books

**CUTOFF:** EOSFY

**DESCRIPTION:** Court Minute and Record Books

**RETENTION:** Years: Months: Days:

**NOTES:**

**DISPOSITION ACTION:** Permanent

**SERIES:** 8049

**SERIES STATUS:** Approved

**APPROVAL DATE:**

3/21/1996

**TITLE:** Election of Board of Governors - Master Files

**CUTOFF:** EOSFY

**DESCRIPTION:** Election of Board of Governors - Master Files

**RETENTION:** Years: Months: Days:

**NOTES:**

**DISPOSITION ACTION:** Permanent

**SERIES:** 8044

**SERIES STATUS:** Approved

**APPROVAL DATE:**

3/21/1996

**TITLE:** Files on Commissions, Boards and Committees

**CUTOFF:**

**DESCRIPTION:** Files on Commissions, Boards and Committees

**RETENTION:** Years: 3 Months: 0 Days: 0

**NOTES:**

**DISPOSITION ACTION:** Destroy

**SERIES:** 8058

**SERIES STATUS:** Approved

**APPROVAL DATE:**

3/21/1996



Agency Records Disposition Schedule

Department: Missouri Courts

Section:

Division: Supreme Court

Sub-Section:

**TITLE:** Judicial Articles

**CUTOFF:**

**DESCRIPTION:** Judicial Articles

**RETENTION:** Years: 3 Months: 0 Days: 0

**NOTES:**

**DISPOSITION ACTION:** Destroy

**SERIES:** 8061

**SERIES STATUS:** Approved

**APPROVAL DATE:**

3/21/1996

**TITLE:** Judicial Conference Files

**CUTOFF:**

**DESCRIPTION:** Judicial Conference Files

**RETENTION:** Years: 3 Months: 0 Days: 0

**NOTES:**

**DISPOSITION ACTION:** Destroy

**SERIES:** 8052

**SERIES STATUS:** Approved

**APPROVAL DATE:**

3/21/1996

**TITLE:** Judicial Finance Commission

**CUTOFF:**

**DESCRIPTION:** Judicial Finance Commission

**RETENTION:** Years: 10 Months: 0 Days: 0

**NOTES:**

**DISPOSITION ACTION:** Destroy

**SERIES:** 8064

**SERIES STATUS:** Approved

**APPROVAL DATE:**

3/21/1996



Agency Records Disposition Schedule

Department: Missouri Courts

Section:

Division: Supreme Court

Sub-Section:

**TITLE:** Judicial Transfer Orders

**CUTOFF:** EOSFY

**DESCRIPTION:** Judicial Transfer Orders

**RETENTION:** Years: Months: Days:

**NOTES:**

**DISPOSITION ACTION:** Permanent

**SERIES:** 8047

**SERIES STATUS:** Approved

**APPROVAL DATE:**

3/21/1996

**TITLE:** Legislation Files

**CUTOFF:**

**DESCRIPTION:** Legislation Files

**RETENTION:** Years: 3 Months: 0 Days: 0

**NOTES:**

**DISPOSITION ACTION:** Destroy

**SERIES:** 8053

**SERIES STATUS:** Approved

**APPROVAL DATE:**

3/21/1996

**TITLE:** Memorial Services (filed)

**CUTOFF:**

**DESCRIPTION:** Memorial Services (filed)

**RETENTION:** Years: 3 Months: 0 Days: 0

**NOTES:**

**DISPOSITION ACTION:** Destroy

**SERIES:** 8055

**SERIES STATUS:** Approved

**APPROVAL DATE:**

3/21/1996



Agency Records Disposition Schedule

Department: Missouri Courts

Section:

Division: Supreme Court

Sub-Section:

**TITLE:** Missouri Judicial Directories

**CUTOFF:**

**DESCRIPTION:** Missouri Judicial Directories

**RETENTION:** Years: 3 Months: 0 Days: 0

**NOTES:**

**DISPOSITION ACTION:** Destroy

**SERIES:** 8059

**SERIES STATUS:** Approved

**APPROVAL DATE:**

3/21/1996

**TITLE:** MOBAR Correspondence and Inf. Files (send to State Archives after no longer needed by the court)

**CUTOFF:**

**DESCRIPTION:** MOBAR Correspondence and Inf. Files (send to State Archives after no longer needed by the court)

**RETENTION:** Years: 3 Months: 0 Days: 0

**NOTES:**

**DISPOSITION ACTION:** Destroy

**SERIES:** 8051

**SERIES STATUS:** Approved

**APPROVAL DATE:**

3/21/1996

**TITLE:** Oath Sheets (Kept within Office of Supreme Court)

**CUTOFF:** EOSFY

**DESCRIPTION:** Oath Sheets (Kept within Office of Supreme Court)

**RETENTION:** Years: Months: Days:

**NOTES:**

**DISPOSITION ACTION:** Permanent

**SERIES:** 8056

**SERIES STATUS:** Approved

**APPROVAL DATE:**

3/21/1996



Agency Records Disposition Schedule

Department: Missouri Courts

Section:

Division: Supreme Court

Sub-Section:

**TITLE:** Speeches and Swearing-in Ceremonies (send to the State Archives after no longer needed by the court)

**CUTOFF:** EOSFY

**DESCRIPTION:** Speeches and Swearing-in Ceremonies (send to the State Archives after no longer needed by the court)

**RETENTION:** Years: Months: Days:

**NOTES:**

**DISPOSITION ACTION:** Permanent

**SERIES:** 8057

**SERIES STATUS:** Approved

**APPROVAL DATE:**

3/21/1996

**TITLE:** Supreme Court Attorney Files

**CUTOFF:** EOSFY

**DESCRIPTION:** Supreme Court Attorney Files

**RETENTION:** Years: Months: Days:

**NOTES:**

**DISPOSITION ACTION:** Permanent

**SERIES:** 8043

**SERIES STATUS:** Approved

**APPROVAL DATE:**

3/21/1996

**TITLE:** Supreme Court Case Files

**CUTOFF:** EOSFY

**DESCRIPTION:** Supreme Court Case Files

**RETENTION:** Years: Months: Days:

**NOTES:**

**DISPOSITION ACTION:** Permanent

**SERIES:** 8067

**SERIES STATUS:** Approved

**APPROVAL DATE:**

3/21/1996



Department: Missouri Courts

Division: Supreme Court

### Agency Records Disposition Schedule

Section:

Sub-Section:

**TITLE:** Supreme Court Rules and Charges

**CUTOFF:**

**DESCRIPTION:** Supreme Court Rules and Charges

**RETENTION:** Years: 5 Months: 0 Days: 0

**NOTES:**

**DISPOSITION ACTION:** Destroy

**SERIES:** 8062

**SERIES STATUS:** Approved

**APPROVAL DATE:**

3/21/1996